

Republic of the Philippines
 Calamba Water District
 Lakeview Subd., Halang, Calamba City
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**Minutes of the Pre-Bid Conference for the
 Supply and Delivery of Variable Frequency Drive
 (Bidding) (CWD 18-2020) (ABC Php 1,086,000.00) and
 Supply and Delivery of Submersible Pumps and
 Motor with Complete Accessories (Bidding)
 (CWD 19-2020) (Php 5,390,253.00)**

Present were:

MR. EDWIN L. CARTAGO	----	BAC Chairman
ENGR. JOSELITO A. GILLERA	----	BAC Vice Chairman
MS. REMEDIOS L. MARFORI	----	BAC Member
MS. MERCEDES A. CARREON	----	BAC Member
MS. MARIA CARMELA M. ELEPAÑO	----	BAC Member
MR. CEFERINO O. LEGASPI	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretary

Absent:

ENGR. ELIZALDY O. NOVILLOS	----	BAC Member
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End User:

MR. PEDRO ESTALAR	-----	Production Department
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Bidder/s:

1. Mr. Jordan Pajo	----	Armen Electro-Mech
2. Ms. Anamarie Cagayan	----	Armen Electro-Mech
3. Engr. Richard Zamora	----	Armen Electro-Mech
4. Mr. Alfredo Garduce	----	Aqua Haus Inc.

1. **I. BUSINESS MATTERS:**

2. There being a quorum, the **pre-bid conference** for the **Supply and Delivery of Variable**
3. **Frequency Drive (Bidding) (CWD 18-2020)** and **Supply and Delivery of Submersible**
4. **Pumps and Motor with Complete Accessories (Bidding) (CWD 19-2020)** started at
5. exactly 10:10am on May 13, 2020, at the 2nd Floor of CWD Warehouse Building, Lakeview
6. Subdivision Halang Calamba City, Laguna.
7. Since the Chairman is still attending an earlier meeting in their department, Engr. Gillera
8. being the BAC Vice Chairman presided the meeting.
9. It was agreed to discuss the two (2) projects subsequently since the prospective bidders for
10. both project are already present.
11. The prospective bidders were acknowledged by Engr. Gillera. The BAC Members and
12. Officers were introduced as well.
13. It was noted that invitations were sent to the Commission on Audit, Laguna Chamber of
14. Commerce and Industry, Institute of Integrated Electrical Engineer – Central Laguna
15. Chapter, and Philippine Institute of Chemical Engineers – Laguna Chapter to act as observers
16. to the proceedings but no one attended the meeting.
17. The prospective bidders listed in the Philgeps DRL were mentioned by the Vice Chairman.
18. **II. On Supply and Delivery of Variable Frequency Drive (Bidding) (CWD 18-2020)**
19. Upon thorough deliberation of the bidding documents and technical specifications, it was
20. noted that a bid bulletin shall be issued by the BAC indicating the following amendments;
21. **1. Calamba Water District shall not be held liable for any expenses incurred by the bidders**
22. **arising from their bid nor from erroneous interpretations or conclusion by the prospective or**
23. **eligible bidder out of the data furnished.** – to be inserted as paragraph 8 under Section I –
24. Invitation to Bid. **2. Delivery Period shall be within thirty (30) to ninety (90) days** and **3.**

25. Distributorship License from the Manufacturer or Manufacturer's Certification
26. authorizing Supplier to be distributor of product being offered, attached (duly notarized if
27. local product, for imported product, authenticated by the Philippine Consul). Bidders who
28. cannot immediately comply due to the implemented Enhanced Community Quarantine, the
29. notarized or authenticated document may be submitted prior to the award of contract. – to
30. be inserted under Clause 29.2 of Section III Bid Data Sheet.
31. **III. On Supply and Delivery of Submersible Pumps and Motor with Complete**
32. **Accessories (Bidding) (CWD 19-2020)**
33. Upon discussion of the bidding documents, it was likewise noted that a bid bulletin shall be
34. issued by the BAC indicating the following amendments; 1. Calamba Water District shall
35. not be held liable for any expenses incurred by the bidders arising from their bid nor from
36. erroneous interpretations or conclusion by the prospective or eligible bidder out of the data
37. furnished. – to be inserted as paragraph 8 under Section I – Invitation to Bid, and 2. Delivery
38. Period shall be within thirty (30) to ninety (90) days.
39. On the other hand, the technical specifications will be thoroughly reviewed by the end user
40. and a bid bulletin shall be issued if so required.
41. There being no other matters to be discussed, the **pre-bid conference** for the **Supply and**
42. **Delivery of Variable Frequency Drive (Bidding) (CWD 18-2020)** and **Supply and**
43. **Delivery of Submersible Pumps and Motor with Complete Accessories (Bidding) (CWD**
44. **19-2020)** was adjourned at exactly 11:10am.

